



The Barn Theater

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Board Of Directors Meeting Agenda

March 9, 2026

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-

II. Roll Call

Please sign in and sign out if you leave early.

III. Birthday Acknowledgements

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

V. Minutes and Financials (Consent Calendar)

Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters

- A. February 9, 2026 Board Meeting Minutes
- B. January 2026 Financials

VI. Events and Reservations-Discussion & Possible Action

- A. Improv Classes-November 2 - March 13
 - a. Improv Showcase-March 13
- B. Cuckoo's Nest Auditions March 14 and 15, 2026
- C. Cuckoo's Nest Open Mic Night-March 20, 2026
- D. Trail to Oregon-April 10-April 26
- E. Improv Classes-April 19-June 19
 - a. Improv Showcase June 19

VII. Director Reports & Youth Program Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Trail to Oregon-Ethan Willett
 - 1. Fundraisers?
- B. Youth Program-Stephani Berra

**VIII. New Business
(Discussion and Possible Action)**

- A. Upgrades, Maintenance and Repairs
 - 1. Banner
 - 2. Roof Repairs-Inspected and Completed
 - 3. Tree Trimming Quote
 - a) Trim all branches hanging over the roof with 6ft clearance and clean and flush rain gutters: \$700
 - (1) Treat the dying tree with fertilizer
 - b) Remove and haul everything off-\$150
 - 4. Annual Roof Maintenance
 - a) Hire Nate and Levi Smith-Annual payment of \$350 plus supplies
 - b) Clean Screens and Gutters
 - c) Replace HVAC Filters
 - d) Replace light bulbs.
 - 5. Quote for repairs list Kristin left
 - a) Recenter/seal women's bathroom exhaust fan
 - b) Fire extinguisher inside box office
 - c) recenter/patch center lobby can lights
 - d) recaulk /seal kitchen sink cold water faucet near handle
 - e) Remove the moulding strips from kitchen
 - 6. Handheld Mics compatible with the new sound system.
 - 7. Janitorial Services
 - a) Proposed changes:
 - (1) Add actor bathrooms.
 - (2) Increase monthly charge from \$66 to \$150
 - (3) Increase Quarterly Deep Cleaning from \$99 to \$250
 - (4) Kristin is spending an average of 10-12 hours (sometimes more) cleaning each month, over two-three days.
- B. Spring Festival, March 28, 2026 - Kate Smith

1. Volunteers
 - a) Kate Smith: Set Up
 - b) Melanie Tyler: Set Up 9AM-Noon
 - c) Barbra Black
 - d) Todd Mathenia
 - e) Madeline Black
 - f) Martin Zamora
 - g) Audra Moon: 1PM-3PM
 - h) Darian Martinez
 2. What items do we need
 - a) EZ UP
 - b) Folding Tables
 - c) Chairs
 - d) Water
 - e) Flyers
 - f) Banner
 - g) Tablecloth
- C. 2026 Scholarships are open.
1. Due April 3, 2026
 - a) Wesley Cox-\$500
 - b) Rosalyn C Williams-\$500
- D. Fireworks-Melanie
1. Barn Theater Location
 2. Proposed Hours of Operation
 - a) Sunday, June 28 12PM-8PM
 - b) Monday, June 29-Thurs July 2 5PM-8PM
 - c) Fri July 3 9AM-10PM (11PM?)
 - d) Sat July 4 9AM-10PM (11PM?)
- E. Advertising/Marketing/Sponsorships
1. Tule Brass Band Boosters
 - a) 3 Tiers \$500/\$300/\$100
 2. Strathmore Highschool Baseball T-Shirts
 3. Bluewater K9
 - a) Requesting Tickets for Golf Tournament Prizes
 - b) Sponsorship Tiers \$400/\$250/\$100 (Advertising)
 4. CASA of Tulare County Gala
 - a) Friday, May 8, 2026
 - b) Deadline to sign up April 8, 2026
 - c) Tickets \$200 each.
 - d) \$500 2 tickets and Acknowledgment in Program

- e) \$1000 4 tickets, Acknowledgement in program and all print media, video screen acknowledgement at the gala

F. Gala Discussion

a) Concessions

- (1) We can open a drawer on square that can be CC and Venmo purchases only. Any Board member can jump back there to ring it up and get someone something if needed. No cash to count-easy to close out the drawer on the square.
- (2) Have a couple pitchers of ice water and plastic cups available.
- (3) No one needs to stay back there past handing out champagne.

IX. Board Discussion/Comments and/or Consent Calendar Discussion

(Any updates or comments from Board members and committee members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

X. Upcoming Meetings

- A. Board Meeting-April 13, 2026

XII. Adjournment