



The Barn Theater

42 S Plano

Porterville CA 93257

(559) 310-7046

www.portervillebarntheater.com

barntheatermedia@gmail.com

Board Of Directors Meeting Minutes

January 12, 2026

I. Call to Order- 6:38 pm by Barbra Black, President

II. Roll Call

Executive Board Members Present: Barbra Black - President, Kate Smith - Vice President, Ambree Bough - Treasurer, Melanie Tyler - Secretary

Board Members Present: Erik Tyler, Stephani Berra, Vera Bennett, Madeline Black, Asharon Morales, Charles Hickinbotham (Arrived at 7:22 p.m.), Martin Zamora, Todd Mathenia

Board Members Absent: Melissa Kirkpatrick, Audra Moon, Merzoian

Voting Alternate Board Member Present: Darian Martinez

Members of the Public Present: Benjamin Colby Wilson

III. Birthday Acknowledgements

A. None

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

V. Minutes and Financials (Consent Calendar)

Items on the consent calendar are to be reviewed prior to the meeting. All

Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters

- A. December 8, 2025 Board Meeting Minutes
- B. December 2025 Financials

Motion to approve the consent calendar as presented.

Motion: Bough

Second: Bennett

Ayes: Bennett, Smith, M. Tyler, M. Black, E. Tyler, Berra, Morales, Bough, Martinez, Mathenia

Noes: None

Abstain: B. Black, Zamora

Absent: Moon, Kirkpatrick, Merzoian, Hickinbotham

Motion passed.

VI. Events and Reservations-Discussion & Possible Action

1. Improv Classes-November 2 - March 15
2. Writers Block January 16-February 7, 2026
3. Hossscar February 21, 2026
4. Trail to Oregon Auditions/Call Backs-January 25, 26 & 27, 2026

VII. Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Lion King Jr - Kate Smith
- B. Writer's Block- Kate Smith

VIII. Presentations/Guests - Discussion and Possible Action

II. New Business

(Discussion and Possible Action)

- A. Upgrades, Maintenance and Repairs
 1. Soundsystem

Mr. Morales updated the Board about the broken mics. The company we ordered from, Full Compass does not offer refunds. The company for the next order of mics, Sweetwater, does insure the equipment.

2. Banner - Will be hung after the roof is complete.

No Action

3. Plumbing

The plumbing repairs are complete. Awaiting the final inspection from the city. The new box installed by the plumbers needs to be painted with reflective paint.

No Action

4. Roof Repair

The roofers exposed irrigation/plumbing pipes by the green room. These need to be covered.

Ms. Tyler will reach out to find out when the repairs will be completed.

No Action

- B. Committees, Volunteering, Board Member Expectations

Ms. Tyler reviewed the Committees, Volunteering, Board Member Expectations with the Board.

No Action

- C. PCAN Facility Request-February

1. Library Documentary

Motion to approve the PCAN Library Request for Sunday, February 28th with concessions by the Barn.

Motion: M. Tyler

Second: Martinez

Ayes: Bennett, Smith, M. Tyler, M. Black, E. Tyler, Berra, Morales, Zamora, Martinez, Mathenia

Noes: None

Abstain: B. Black

Absent: Moon, Kirkpatrick, Merzoian, Hickinbotham, Bough

Motion passed.

- D. 2027 Season Tickets-Move to next meeting.

- E. Ticket Promotions and Free Tickets

1. Offer a regular promotion.

Motion to offer a regular promotion of \$5 tickets for every first Saturday performance.

Motion: E. Tyler

Second: M. Black

Ayes: Bennett, Smith, M. Tyler, M. Black, E. Tyler, Berra, Morales, Zamora, Martinez, Mathenia

Noes: None

Abstain: B. Black

Absent: Moon, Kirkpatrick, Merzoian, Hickinbotham, Bough

Motion passed.

2. Managing comp tickets and reservations

The Board discussed the need to streamline our processes. More research and discussion is needed.

3. Board Member Comp Tickets

Mr. Hickinbotham provided a card with a ticket code for every Board member to reserve a seat for each show.

4. Cast and Crew Comps

Motion to give each director 1 comp ticket code to distribute to each member of their cast and crew for the production so that they can invite a family member or friend to see the show. (Each director will be responsible for contacting the Board to request the codes.)

Motion: Morales

Second: Martinez

Ayes: Bennett, Smith, M. Tyler, M. Black, E. Tyler, Berra, Morales, Zamora, Martinez, Mathenia, Hickinbotham

Noes: None

Abstain: B. Black

Absent: Moon, Kirkpatrick, Merzoian, Bough

Motion passed.

IX. Board Discussion/Comments and/or Consent Calendar Discussion
(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the

next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

The items that Cindy Kelly was covering will be distributed as follows:

Ms. Tyler will take over monthly birthdays.

Ms. Bennett will take over tablecloth cleaning.

Ms. Berra and Ms. B. Black will take over recyclables.

Ms. Berra reported that they have 17 children signed up for the Youth Program.

Mr. Hickinbotham will be holding a training day to go over how to update the Barn Wiki and to update the new season. He stated he will be asking the directors to provide summaries and information for their show pages.

Ms. Tyler thanked Mr. Hickinbotham for his updates to the Hossscar and Program reporting.

X. Upcoming Meetings

A. Board Meeting-February 9, 2026

XII. Adjournment -7:52 PM