



**The Barn Theater**

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Board Of Directors Meeting Minutes

**December 8, 2025**

**I. Call to Order- 6:51 pm by Barbra Black, President**

**II. Roll Call**

**Executive Board Members Present:** Barbra Black - President, Cindy Kelly - Vice President, Kate Smith - Treasurer, Melanie Tyler - Secretary

**Board Members Present:** Erik Tyler, Stephani Berra, Vera Bennett, Bob Merzoian, Madeline Black, Asharon Morales, Charles Hickinbotham, Ambree Bough, Isaac Hernandez (Arrived at 6:59 PM)

**Board Members Absent:** Melissa Kirkpatrick

**Members of the Public Present:** Jazmin Garcia, Darian Martinez

**III. Birthday Acknowledgements**

A. Presented by Cindy Kelly

**IV. Public Comment**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

**V. Minutes and Financials (Consent Calendar)**

**Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request**

**is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters**

- A. November 10, 2025 Board Meeting Minutes
- B. November 2025 Financials

Motion to approve the consent calendar as presented.

Motion: Bennett

Second: Kelly

Ayes: Bennett, Kelly, Smith, M. Tyler, M. Black, E. Tyler, Berra, Morales, Merzoian, Hickinbotham, Bough

Noes: None

Abstain: B. Black

Absent: Hernandez, Kirkpatrick

Motion passed.

## **VI. Events and Reservations-Discussion & Possible Action**

1. Hossocar Committee Meeting - January 10, 2026 @ 11AM
2. 2026 Director Meeting-January 10, 2026 @10AM
3. Improv Classes-November 2 - March 15
4. Lion King December 5-21
5. Writers Block January 16-February 7, 2026
6. Trail to Oregon Auditions/Call Backs-January 25, 26 & 28, 2026

## **VII. Reports**

**(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)**

- A. Lion King Jr - Kate Smith
- B. Writer's Block- Bob Merzoian

## **VIII. Presentations/Guests - Discussion and Possible Action**

### **II. New Business**

**(Discussion and Possible Action)**

- A. Upgrades, Maintenance and Repairs
  1. Soundsystem
    - a) Mr. Morales and Ms. Smith are completing the purchases.

2. Banner
  - a) Ms. B. Black reported that we have the banner and it will be hung when the roof repairs are completed.
3. Plumbing
  - a) Most of the work is completed and Ms. Smith will follow up to make sure they are done.
4. Roof Repairs
  - a) Ms. Kelly will follow up to get the remaining work scheduled. It was noted that this company is very hard to work with as far as communication and they left a mess outside of the green room area fence, including exposed water lines.

B. Elections-Melanie

1. Seats up for election:
  - (1) Isaac Hernandez
  - (2) Ambree Bough
  - (3) Cindy Kelly
  - (4) Kate Smith
  - (5) Stephani Berra
  - (6) Kristin Redford (resigned earlier this year.)
2. Count Ballots - Monday, December 8, 2025
  - a) **Cindy Kelly-44 Yes**
  - b) **Kate Smith-45 Yes**
  - c) **Stephani Berra-41 Yes**
  - d) **Ambree Bough-39 Yes**
  - e) **Martin Zamora-34 Yes**
  - f) **Todd Mathenia-30 Yes**
  - g) **Audra Moon-18 Yes**
  - h) **Darian Martinez-18 Yes**
  - i) Jazmin Garcia-17 Yes

ByLaw Amendment #1: 38 YES/6 NO/6 Abstain-Passed

ByLaw Amendment #2: 39 YES/6 NO/5 Abstain-Passed

After the results were read, Ms. Kelly resigned from the board to focus her attention on family obligations. This left a spot to fill from and that spot was tied. The Board discussed and were presented with two options, to vote on a tie breaker or to add an additional Board member. The by laws do not have any limits on the number of board members we are required to have.

Motion to add an additional board member, which will make a 16 member Board, and approve both nominees who were tied at 7th place.

Motion: E. Tyler

Second: Bough

Ayes: Bennett, Kelly, Smith, M. Tyler, E. Tyler, Berra, Morales, Merzoian, Hickinbotham, Bough, Hernandez

Noes: M. Black

Abstain: B. Black

Absent: Kirkpatrick

Motion Passed. 11/1

C. Darian Martinez-COS (KCACTF)

1. Mr. Martinez presented information about the COS Kennedy Center American College Theatre Arts Festival that he is with and requested a donation of \$366 from the Barn Theater. The Board discussed and found that it is not something that the Barn could donate to, but encouraged Mr. Martinez to reach out on the Friends of the Barn for private donations. The Board wished him luck on this endeavor.

D. Burton Event-Discuss Proposal

1. The Board discussed and agreed that the dates that Burton has proposed do not work in this season. Ms. Tyler will reach out to propose some other options so that we can try to accommodate this event.

E. Hossscar Awards

1. Lifetime Award

Ms. B. Black reviewed Mr. Hickinbotham's history with the Barn and stated that she would like for him to receive the Lifetime award. The Board agreed with this suggestions.

Motion to present Mr. Hickinbotham with the Lifetime award at the Hossscar ceremony in February.

Motion: M. Tyler

Second: Smith

Motion passed unanimously.

2. Board Award

Mr. Merzoian nominated Kate Smith for the Board award and Ms. Kelly seconded the nomination.

Mr. Morales nominated Erik Tyler for the Board award and Ms. M. Black seconded the nomination.

The Board held an electronic vote and the results were as follows:

Kate Smith: 9 Yes

Erik Tyler: 2 Yes

The Board recognized that both nominees were worthy of the nomination.

**IX. Board Discussion/Comments and/or Consent Calendar Discussion**  
**(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)**

None

## **X. Upcoming Meetings**

- A. Board Meeting-January 12, 2026
  - 1. Executive Board Elections
  - 2. Committees/Volunteers

## **XII. Adjournment -7:44 PM**