



The Barn Theater

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Board Of Directors Meeting Minutes

May 12, 2025

I. Call to Order- 6:30 pm by Melanie Tyler, President

II. Roll Call

Executive Board Members Present: Melanie Tyler-President, Barbra Black-Vice President, Kate Smith-Treasurer

Board Members Present: Madeline Black, Erik Tyler, Stephani Berra, Isaac Hernandez, Cindy Kelly, Ambree Bough, Charles Hickinbotham

Board Members Absent: Kristin Redford, Vera Bennett, Melissa Kirkpatrick, Ash Morales

Members of the Public Present: Darian Martinez, Elise McKenna, Vincent Catalina, Aaron Piccolo, Nicholas Martinez

III. Birthday Acknowledgements

A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

None

V. Minutes and Financials (Consent Calendar)

Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters

- A. March 10, 2025 Board Meeting Minutes
- B. February 2025 and March 2025 Financial Reports - Kate Smith (Treasurer)

Motion to approve the Consent Calendar as presented.

Motion: Merzoian

Second: Bough

Motion passed unanimously.

VI. Events and Reservations-Discussion & Possible Action

1. Elise McKenna

- a. Ms. McKenna would like to collaborate with the Barn in exchange for use of Lobby to host dance lessons.

Ms. McKenna presented a proposal to collaborate with the Barn. The Board will review at a later date once day and times of dance classes are decided on.

2. Aaron Piccolo

- a. Mr. Piccolo would like to collaborate with the Barn in exchange for use of the Barn for a night in exchange for a video promo to advertise the Barn.

Aaron Piccolo, Nicholas Martinez and Vincent Catalina presented a proposal to host an event at the Barn for their online show. Ms. Smith, Ms. Black, Ms. Bough and Darian Martinez all volunteered to help with this event.

Motion to approve this event for June 21, 2025.

Motion: M. Black

Second: E. Tyler

Motion approved unanimously.

3. Pathways Career Kids Day

- a. November 4, 5 and 6, 2025-Performances during the day.

- b. Dress Rehearsal, November 3, 4pm-6pm

Motion to approve the Pathways Career Kids Days as presented with the donation request of \$500 that is the same as last year.

Motion: Smith

Second: Bough

Motion passed unanimously.

4. Ernesto Ruiz

- a. Lobby Reservation-July 12th 1-5 pm, Barn Friends Rate
- b. Volunteer to open and close: Barbra Black

Motion to approve the request as presented.

Motion: Smith

Second: Bough

Motion passed unanimously.

5. Joy and Joey Para Files

- a. Paranormal investigators from LA
- b. Volunteer to take over reviewing the information they submitted and communicate with them.
- c. Submit a plan to the Board for review.
 - i. Advertising Exchange?
 - ii. Fee?
 - iii. Dates?
 - iv. Time Frame?

This request has been tabled until it is researched more thoroughly and/or they reach out again.

I. Director Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

A. Newsies, Kate Smith

B. Bardy Bunch

II. New Business

(Discussion and Possible Action)

A. Youth Program Transition

1. Program Director: Stephani Berra
2. Assistant: Melissa Kirkpatrick
3. Producers: Martin Zamora and Zoe Roberts
4. Board Liaison: Kate Smith
5. Helpers: Darian Martinez, Mads Black, Ellie Berra, Kallysta Tyler, Jazmin Garcia
 - a) Goals/Deadlines
 - (1) Plan for 2026 Season submitted and finalized prior to August 23, to start advertising during Lion King Workshop
 - (2) Sign ups Start Sept/Oct
 - (3) Season starts January 2026

No Action

B. Lion King Jr

1. Daniella Lovato
 - a) Per guidelines, review Ms. Lovato's submitted resume to co-direct Lion King Jr with Ms. Smith.

Motion to approve Ms. Lovato's submission to be a Barn Theater director.

Motion: Merzoian

Second: Berra

Motion passed unanimously.

C. Bardy Bunch

1. Jennifer Canella
 - a) Per guidelines, review Ms. Canella's submitted resume to co-direct Bardy Bunch with Mr. Hickinbotham.

Motion to approve Ms. Canella's submission to be a Barn Theater director.

Motion: Black

Second: Smith

Motion passed unanimously.

D. Rawhide Ticket Donation-Kate Smith

Motion to allow the Lion King production to donate three Rawhide game tickets to a CASA volunteer.

Motion: Black

Second: Berra

Motion passed unanimously.

E. Sound Equipment Update

1. New speakers and cords are needed.

Motion to approve an additional \$1000 towards sound equipment.

Motion: B. Black

Second: E. Tyler

Motion passed unanimously.

F. ReDOiTT: RevitalizeDowntown Taskforce

1. Raffaella Woods has invited us to be a part of this taskforce that is a new subcommittee of the Porterville Chamber of Commerce.
2. Their plan is to organize events downtown every month to bring people in and they are also working on starting up a regular farmers market.
3. Volunteer that would like to represent the Barn and be a part of this taskforce.

Ms. Smith will head up communications with the task force.

G. Executive Board Transition

Ms. Tyler informed the Board of Ms. Redford's resignation. Due to Ms. Redford's resignation and the Executive Board need to be restructured. Ms. Tyler nominated Barbra Black for President, Cindy Kelly for Vice President and herself for Secretary so that the Executive Board can function seamlessly. The ballots will be sent out to the Board prior to the next meeting.

H. Committees/Teams

The Board reviewed the following new Committees and Teams that will be taking over shared responsibilities.

1. Advertising/Marketing Team
 - a) Kate Smith-Chair
 - b) Madeline Black-Social Media (Kate to start training)
 - c) Melanie Tyler-Programs
2. Website Team

- a) Charles Hickinbotham
- b) Melanie Tyler
- c) Madeline Black
- d) Kate Smith
- e) Darian Martinez
- 3. Fundraising Committee
 - a) Kate Smith
 - b) Darian Martinez
 - c) Cindy Kelly
 - d) Ambree Bough
- 4. Tech Team
 - a) Charles Hickinbotham
 - b) Ash Morales
 - c) Erik Tyler
 - d) Darian MArtinez
- 5. Hossscar Committee
 - a) Melanie Tyler-Chair
 - b) Erik Tyler
 - c) Vera Bennett
 - d) Cindy Kelly
 - e) Madeline Black
 - f) Charles Hickinbotham
 - g) Barbra Black
 - h) Ethan Willett
 - i) Stephani Berra
- 6. Play Selection Committee
 - a) Barbra Black-Chair
 - b) Charles Hickinbotham
 - c) Madeline Black
 - d) Ash Morales
 - e) Cindy Kelly
 - f) Vera Bennett
 - g) Erik Tyler
 - h) Kate Smith
 - i) Ambree Bough
 - j) Stephani Berra
 - k) Bob Merzoian
- 7. Events and Reservations Committee

(Communicate and coordinate theater reservations and events outside of our normal productions. Gather all of the information and reach out to the Board for any approvals.)

- a) Stephani Berra

- b) Melissa Kirkpatrick
 - c) Vera Bennett
 - 8. Box Office Manager
 - a) Vera Bennett
 - 9. Outdoor Maintenance
 - a) Bob Merzoian
 - I. Barn Theater Media Account
 - 1. Change the forwarding to just the Executive Board.
 - 2. Emails will be filtered by Executive Board members and either sent to the Committee/Team in charge or to the entire Board if needed.
 - 3. All Board members will still have access to the Google Calendar.

Motion to accept the email account changes as recommended.

Motion: E. Tyler

Second: Bough

Motion passed unanimously.

IX. Board Discussion/Comments and/or Consent Calendar Discussion
(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

Mr. Merzoian noted that he has submitted a script to the Play Selection Committee. Ms. Berra shared a request from the Breakfast Rotary for the Barn to submit a donation request. Ms. Tyler and Ms. Smith will gather the materials and get them to Ms. Berra to submit.

X. Upcoming Meetings

- J. Board Meeting-June 9, 2025

XI. Upcoming Events

- K. Discussion and possible action regarding space rentals and events from the calendar.
 - 1. Bardy Bunch Auditions, May 19 and 20
 - 2. HMA Event, May 23, 2025- 7 p.m.
 - 3. Erica Resurreccion Lobby Rental, September 6, 2025

XII. Adjournment: 8:17 PM