



The Barn Theater

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Board Of Directors Meeting Agenda

March 10, 2025

I. Call to Order- 6:35 pm by Melanie Tyler, President

II. Roll Call

Executive Board Members Present: Melanie Tyler-President, Barbra Black-Vice President, Kate Smith-Treasurer, Kristin Redford-Secretary

Board Members Present: Madeline Black, Vera Bennett, Erik Tyler, Stephani Berra, Isaac Hernandez, Cindy Kelly, Ambree Bough, Ash Morales (Arrived at 6:47 p.m.), Charles Hickinbotham (Arrived at 6:43 p.m.), Melissa Kirkpatrick (Arrived at 7:00 p.m.)

Board Members Absent: Bob Merzoian

Members of the Public Present: Cathy Cassidy, Daniella Lovato (Left at 7:05 p.m.)

III. Birthday Acknowledgements

A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

None

V. Minutes and Financials (Consent Calendar)

Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters

- A. February 10, 2025 Board Meeting Minutes
- B. February 2025 Financial Report - Kate Smith (Treasurer)
 - a. February Financials not completed. Moved to the next meeting.

Motion to approve the February 10, 2025 minutes as presented.

Motion: Bennett

Second: Bough

Ayes: M. Black, Bennett, E. Tyler, B. Black, Smith, Berra, Hernandez, Redford, Kelly, Bough

Noes: none

Abstain: M. Tyler

Absent: Hickinbotham, Morales, Kirkpatrick, Merzoian

Motion passed.

VI. Director Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Newsies-Kate Smith

VII. New Business

- A. Burton Program
 - 1. Daniella Lovato presented some ideas.
 - 2. Review solutions for improving the collaboration for next year.
 - a) Extend to 3 nights
 - b) Have the tickets sold pre-sale to ensure we do not go over capacity.
 - c) Student limit on tickets.

- d) Need more volunteers.
- e) Rotate the audience if needed.
- f) Need a committee to organize and collaborate with Daniella, meet a couple times to have a better plan for next year.

No Action

B. To Palisades with Love Cabaret

- 1. Collaboration with local theaters.
- 2. June 28th or July 12th
- 3. Two performances-matinee and evening performance.

Motion for the Barn to participate in the fundraiser collaboration with the Ice House.

Motion: Redford

Second: M. Black

Motion passed unanimously.

M. Black and Morales went into rehearsal at 7:14 p.m.

C. Firework Booth

- 1. Big Brand
- 2. Committee

Motion to decline the Big Brand Tire location and to take the summer off from fireworks if we do not get the alternate lottery offer.

Motion: Kirkpatrick

Second: Berra

Ayes: Bennett, E. Tyler, B. Black, Smith, Berra, Hernandez, Redford, Kelly, Bough, Kirkpatrick, Hickinbotham

Noes: none

Abstain: M. Tyler

Absent: M. Black, Morales,

Motion passed.

E. Tyler went into rehearsal at 7:33 p.m.

D. Lobby Repairs

- 1. Sound Proofing

Motion to allocate \$500 to soundproofing the lobby with products that are chosen by Ash Morales, Kate Smith and Nate Smith.

Motion: Smith

Second: Bennett

Ayes: Bennett, B. Black, Smith, Berra, Hernandez, Redford, Kelly, Bough, Kirkpatrick, Hickinbotham

Noes: none

Abstain: M. Tyler

Absent: M. Black, Morales, E. Tyler

Motion passed.

2. Doors
3. Paint
4. Pictures

E. Tyler returned to the meeting at 7:53 p.m.

E. Box Office Cabinets

Motion to purchase and install a Ring camera for the box office.

Motion: Bennett

Second: Smith

Ayes: Bennett, B. Black, Smith, Berra, Hernandez, Redford, Kelly, Bough, Kirkpatrick, Hickinbotham, E. Tyler

Noes: none

Abstain: M. Tyler

Absent: M. Black, Morales

Motion passed.

F. By Law Review

The Board discussed some possible changes needed in the ByLaws. The Board was asked to review the ByLaws and further discussion will be added to the August agenda and any changes the Board agrees on will go out on the next ballots.

G. Rawhide Opportunity

Morales returned to the meeting at 8:12 p.m.

Motion to approve participation in the Rawhide event on August 30, 2025 and to allocate funds raised to the Lion King Jr. production.

Motion: Smith

Second: Kelly

Ayes: Bennett, Smith, Berra, Hernandez, Redford, Kelly, Bough, Kirkpatrick, Hickinbotham, E. Tyler, Morales

Noes: None

Abstain: M. Tyler, B. Black

Absent: M. Black

Motion passed.

H. New Internet Provider

Table until we have quotes to review.

I. HOSSCAR Review

1. Rubrics/Scoring

2. Awards/Plaques

The Board briefly discussed the guidelines for the Hosscars and were encouraged to read through the guidelines in their handbooks. The Board also discussed an anonymous donor who wanted to purchase plaques for the Oompa Loompas who received a certificate for Best ensemble performance. Best ensemble is not an official category for Hosscars and was just added in this year to help acknowledge the ensembles and performers who share a role in a production.

Motion to allow the anonymous donation of Hosscar plaques to the Oompa Loompas from Wonka that won a certificate for best ensemble performance.

Motion: Smith

Second: Kelly

Ayes: Bennett, B. Black, Smith, Berra, Hernandez, Kelly, Merzoian, Bough, Kirkpatrick, Hickinbotham, E. Tyler, Morales

Noes: None

Abstain: M. Tyler, Redford

Absent: M. Black

Motion passed.

J. CASA Gala

1. April 25, 2025

2. RSVP Due April 1, 2025

Ms. Tyler, Ms. Bennett, Ms. Kirkpatrick and Mr. Hickinbotham donated \$1,000 to sponsor the CASA Gala under the Barn Theater, and the 4 included tickets will be given to Ms. Tyler, Ms. Bennett, Ms. Kirkpatrick and Ms. Smith.

K. HMA Drama Club Event

1. May 23, 2025 @ 7PM
2. Mr. Hickinbotham will be the Board volunteer.

Motion: Morales

Second: Bough

Ayes: Bennett, B. Black, Smith, Berra, Hernandez, Redford, Kelly, Bough, Kirkpatrick, E. Tyler, Morales

Noes: None

Abstain: M. Tyler, Hickinbotham

Absent: M. Black

Motion passed.

- L. Mic and Sound Protocols - Item taken out of order on the agenda, following Item N.

Mr. Morales will be putting together procedures for mic and sound protocols.

M. New Board Member Orientation

Discussion regarding the need to properly show new Board members where things are and better prepare them to volunteer.

- N. Donation to Nate/Noah Smith and Brian Redford for flooring installation.

Motion to give a donation of \$200 each to Nate Smith, Noah Smith and Brian Redford for installing the lobby floor.

Motion: Morales

Second: B. Black

Ayes: Bennett, B. Black, Berra, Hernandez, Kelly, Bough, Kirkpatrick, E. Tyler, Morales

Noes: None

Abstain: M. Tyler, Smith, Redford

Absent: M. Black

Motion passed.

O. Youth Program

1. April 5th Event

Ms. Redford shared the plans for the event with the Board.

I. Board Discussion/Comments and/or Consent Calendar Discussion (Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

VIII. Upcoming Meetings

A. Board Meeting-April 14, 2025

IX. Upcoming Events

A. Discussion and possible action regarding space rentals from the calendar.

Discussion and possible action regarding space rentals from the calendar.

1. March 15, 2025-Lobby Decor/Clean Up
2. Newsies-March 28-April 13 (There is a Thursday performance on April 3rd)
3. April 5, 2025 Youth Program Event
4. May 3, 2025 Barn Clean Up Day
5. June 13-14 2025 Mean Boys & Jersey Girls

X. Adjournment: 9:22 pm