



**The Barn Theater**

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Board Of Directors Meeting Agenda

**May 12, 2025**

**Notice to the Public:**

**All regular Board Meetings are open to the public with exception to confidential closed sessions.**

**Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at [barntheatermedia@gmail.com](mailto:barntheatermedia@gmail.com).**

**Public Comments:**

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

**In Person:** Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

**Mail and Email:** Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at [barntheatermedia@gmail.com](mailto:barntheatermedia@gmail.com) before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

***As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.***

**I. Call to Order-**

**II. Roll Call**

**Please sign in and sign out if you leave early.**

**III. Birthday Acknowledgements**

A. Presented by Cindy Kelly

**IV. Public Comment**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

**V. Minutes and Financials (Consent Calendar)**

**Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters**

A. March 10, 2025 Board Meeting Minutes

B. February 2025 and March 2025 Financial Reports - Kate Smith (Treasurer)

**VI. Events and Reservations-Discussion & Possible Action**

1. Elise McKenna
  - a. Ms. McKenna would like to collaborate with the Barn in exchange for use of Lobby to host dance lessons.
2. Aaron Piccolo
  - a. Mr. Piccolo would like to collaborate with the Barn in exchange for use of the Barn for a night in exchange for a video promo to advertise the Barn.
3. Pathways Career Kids Day
  - a. November 4, 5 and 6, 2025-Performances during the day.

- b. Dress Rehearsal, November 3, 4pm-6pm
- 4. Ernesto Ruiz
  - a. Lobby Reservation-July 12th 1-5 pm, Barn Friends Rate
  - b. Volunteer to open and close:
- 5. Joy and Joey Para Files
  - a. Paranormal investigators from LA
  - b. Volunteer to take over reviewing the information they submitted and communicate with them.
  - c. Submit a plan to the Board for review.
    - i. Advertising Exchange?
    - ii. Fee?
    - iii. Dates?
    - iv. Time Frame?

## **VII. Director Reports**

**(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)**

- A. Newsies, Kate Smith
- B. Bardy Bunch

## **VIII. New Business (Discussion and Possible Action)**

- A. Youth Program Transition
  - 1. Program Director: Stephani Berra
  - 2. Assistant: Melissa Kirkpatrick
  - 3. Producers: Martin Zamora and Zoe Roberts
  - 4. Board Liaison: Kate Smith
  - 5. Helpers: Darian Martinez, Mads Black, Ellie Berra, Kallysta Tyler, Jazmin Garcia
    - a) Goals/Deadlines
      - (1) Plan for 2026 Season submitted and finalized prior to August 23, to start advertising during Lion King Workshop
      - (2) Sign ups Start Sept/Oct
      - (3) Season starts January 2026
- B. Lion King Jr
  - 1. Daniella Lovato

- a) Per guidelines, review Ms. Lovato's submitted resume to co-direct Lion King Jr with Ms. Smith.
- C. Bardy Bunch
  - 1. Jennifer Canella
    - a) Per guidelines, review Ms. Canella's submitted resume to co-direct Bardy Bunch with Mr. Hickinbotham.
- D. Rawhide Ticket Donation-Kate Smith
- E. Sound Equipment Update
- F. ReDOiTT: RevitalizeDowntown Taskforce
  - 1. Raffaella Woods has invited us to be a part of this taskforce that is a new subcommittee of the Porterville Chamber of Commerce.
  - 2. Their plan is to organize events downtown every month to bring people in and they are also working on starting up a regular farmers market.
  - 3. Volunteer that would like to represent the Barn and be a part of this taskforce.
- G. Executive Board Transition
- H. Committees/Teams
  - 1. Advertising/Marketing Team
    - a) Kate Smith-Chair
    - b) Madeline Black-Social Media (Kate to start training)
    - c) Melanie Tyler-Programs
  - 2. Website Team
    - a) Charles Hickinbotham
    - b) Melanie Tyler
    - c) Madeline Black
    - d) Barbra Black
    - e) Kate Smith
    - f) Kristin Redford
  - 3. Fundraising Committee
    - a) Kate Smith
    - b) We NEED Volunteers-will be opening up to Friends of the Barn.
  - 4. Tech Team
    - a) Charles Hickinbotham
    - b) Ash Morales
    - c) Erik Tyler
  - 5. Hossscar Committee
    - a) Melanie Tyler-Chair
    - b) Erik Tyler

- c) Vera Bennett
  - d) Cindy Kelly
  - e) Madeline Black
  - f) Charles Hickinbotham
  - g) Barbra Black
  - h) Ethan Willett
- 6. Play Selection Committee
  - a) Barbra Black-Chair
  - b) Charles Hickinbotham
  - c) Madeline Black
  - d) Ash Morales
  - e) Cindy Kelly
  - f) Vera Bennett
  - g) Erik Tyler
  - h) Kate Smith
- 7. Events and Reservations Committee  
 (Communicate and coordinate theater reservations and events outside of our normal productions. Gather all of the information and reach out to the Board for any approvals.)
  - a) Kristin Redford
  - b) Melissa Kirkpatrick
  - c) Vera Bennett
- 8. Box Office Manager
  - a) We are in need of a new Box office manager.
- 9. Outdoor Maintenance
  - a) Bob Merzoian
- I. Barn Theater Media Account
  - 1. Change the forwarding to just the Executive Board.
  - 2. Emails will be filtered by Executive Board members and either sent to the Committee/Team in charge or to the entire Board if needed.
  - 3. All Board members will still have access to the Google Calendar.

**IX. Board Discussion/Comments and/or Consent Calendar Discussion**  
 (Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

## **X. Upcoming Meetings**

- J. Board Meeting-June 9, 2025

## **XI. Upcoming Events**

K. Discussion and possible action regarding space rentals and events from the calendar.

1. Bardy Bunch Auditions, May 19 and 20
2. HMA Event, May 23, 2025- 7 p.m.
3. June 13-14 2025 Mean Boys & Jersey Girls
4. Erica Resurreccion Lobby Rental, September 6, 2025

## **XII. Adjournment**