



The Barn Theater

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Board Of Directors Meeting Minutes

October 14, 2024

I. Call to Order - 6:36PM

II. Roll Call

Executive Board Members Present: Vikki Cervantes - President (Left at 8:02PM),
Barbra Black - Vice President, Kate Smith - Treasurer, Ambree Bough - Corresponding
Secretary, Melanie Tyler-Recording Secretary

Board Members Present: Cindy Kelly, Kristin Redford, Charles Hickinbotham, Stephani
Berra, Ben Satko (Left at 8:10PM), Ash Morales, Bob Merzoian, Ashley Chappell

Board Members Absent: Isaac Hernandez

Public in Attendance: Cathy Cassidy, Edie LaVonne, Erik Tyler

III. Birthday Acknowledgements

A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

Ms. Cassidy apologized for her outburst at the previous meeting and apologized to

Ms. Redford for including her in the Code of Ethics complaint.

Ms. LaVonne introduced herself to the Board and asked for the Board to introduce themselves.

V. Minutes and Financials (Consent Calendar)

Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters

- A. September 9, 2024 Board Meeting Minutes
- B. September 24, 2024 Emergency Board Meeting Minutes (Approved Via Band Vote-Passed Unanimously)
- C. September Financial Report - Kate Smith (Treasurer)

Motion to accept the consent calendar as presented.

Motion: Redford

Second: Merzoian

Motion passed unanimously.

VI. Director Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Ms. Scrooge-Melanie Tyler

VII. New Business

- A. Presentation from Edie LaVonne regarding historical records, previous repairs and financials.

Ms. LaVonne presented information to the Board regarding historical and financial records that she had turned over to Ms. Denise Everhart who was the President of the Board at the time. She stated that Ms. Katie Blevins was also present when those records were given to Ms. Everhart. Additionally, she submitted a signed statement regarding what was included in the boxes of records, which is attached to the Minutes.

Ms. LaVonne reported that she had attempted to get a donation receipt from Ms. Everhart for the Wesley Cox estate and was told by Ms. Everhart that the Barn did not track the donations and refused to

give her a donation receipt.

Ms. LaVonne shared with the Board that she had tried to donate handicap toilets to the Barn and was told by Ms. Everhart that her money was not welcome. She stated that this happened during a Board meeting, and that she was pushed out of the Board by Ms. Everhart because she was questioning some of the decisions that were being made and what monies were being spent on.

Ms. LaVonne also informed the Board that the owners of Zone Air who were hired to make repairs to the HVAC system had contacted Ms. LaVonne after she had left the Board as they were trying to reach Ms. Everhart to complete the repairs to the HVAC system and they stated she was not returning their calls. Shortly after, the owners of Zone passed away during the COVID pandemic.

(Ms. Smith has asked that this is noted as Ms. Everhart previously informed the Board after Zone Air had closed its business that they had left the job unfinished and that the Barn had paid for a job that was not completed.)

B. Reimbursement for Flowers

Motion to reimburse Ms. Tyler \$135.36 for the purchase of flowers for the Hall family.

Motion: Redford

Second: Morales

Abstain: Tyler

Ayes: Black, Smith, Bough, Berra, Kelly, Hickinbotham, Redford, Merzoian, Satko, Chappell, Morales

No: None

Motion passed.

C. Email from Eleanor Roosevelt Community Learning Center

Ms. Redford will reach out to Eleanor Roosevelt Community Learning Center to get more information regarding vendor requirements and class offerings.

D. Spectacular-Sponsor

1. Stephani Berra presented information about sponsoring the Buck Shaeffer Spectacular by allowing them to use our insurance for the 2025 production.

The Board will revisit after more information is presented and feedback from our insurance company is provided.

E. Fundraiser-Christmas Wish Tree

1. Vikki Cervantes presented a fundraising idea for roof repairs.

Ms. Cervantes, Ms. Redford and Ms. Chappell will work together on the wish tree and have it up during Ms. Scrooge.

F. Volunteer Hours Record Keeping

1. Cindy Kelly asked questions on how volunteer hours are tracked.

The Board informed her that it is tracked by directors and the liability form completion.

G. Porterville Recorder Meeting Notices

1. Cindy Kelly will contact the Porterville Recorder to have our Board meetings posted.

H. Capstone Project-Digitizing Records

1. Vikki Cervantes will contact Bobby Styles regarding utilizing students to help digitize our historical documents.

I. Board Member Duties

1. Having Duties of the Barn delegated amongst Board Members and having the names and faces posted publicly so that patrons and volunteers know who to go to.

- a) Melanie Tyler presented an idea to the Board regarding assigning specific duties to Board members and having it posted for the public so that they know who to reach out to for different issues regarding the Barn, as well as having all Board members share in the duties of running the Barn.

I. Unfinished Business

A. Season Tickets

- a. Charles Hickenbotham and Melanie Tyler both presented on the season tickets.

Motion to change the Season Ticket price to \$90 and include 7 tickets and 7 free, non alcohol, concession items with a season ticket/concession card.

Motion: Tyler

Second: Merzoian

Ayes: Black, Smith, Tyler, Bough, Berra, Kelly, Hickinbotham, Redford, Merzoian, Chappell, Morales

No: None

Motion passed.

B. Roof Grant Application and Roof Repairs

a. Kristin Redford is working on a grant through Lowes to help with Roof Repairs. Ms. Redford will call Jakes (Global) Roofing to let them know their services are no longer needed.

C. Lobby Floor Replacement

Motion to use the \$5000 Good Works Grant in combination with the Rotary Club Grant of \$2000 to complete the lobby floor.

Motion: Smith

Second: Tyler

Ayes: Black, Smith, Tyler, Bough, Berra, Kelly, Hickinbotham, Redford, Merzoian, Chappell, Morales

No: None

Motion passed.

D. Elections

The Board discussed the new election process and reviewed the list of eligible voters.

II. Board Discussion/Comments and/or Consent Calendar Discussion (Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

Mr. Merzoian presented an idea of working with other theaters to create a sample pass good at all the local theaters.

Ms. Kelly informed the Board that Tiffany Rush from the Iris Society will be donating Iris plants to the Barn for us to plant on the property.

Mr. Morales researched security options for the Barn. 10 door monitors, 2 motion detectors, 2 keypads for \$569.00

VIII. Upcoming Meetings

A. Board Meeting-November 18, 2024, 6:30PM

IX. Upcoming Events

A. Discussion and possible action regarding space rentals from the calendar.

1. Haunted House/Scrooge Fundraiser, October 19, 2024
2. Fearless Dick Auditions October 27 and 28
3. Pathways - November 4, 5, 6, and 7, 2024
4. Ms. Scrooge-November 8-24, 2024
5. Barn Clean Up Day-December 14, 2024

X. Adjournment -8:54PM