



The Barn Theater

42 S Plano

Porterville CA 93257

(559) 310-7046

www.portervillebarntheater.com

barntheatermedia@gmail.com

Board Of Directors Meeting Minutes

August 12, 2024

I. Call to Order- 6:33PM

II. Roll Call

Executive Board Members Present: Vikki Cervantes - President, Barbra Black - Vice President, Kate Smith - Treasurer, Ambree Bough - Corresponding Secretary, Melanie Tyler-Recording Secretary

Board Members Present: Cindy Kelly, Kristin Redford, Isaac Hernandez, Ashley Chappell, Charles Hickinbotham, Bob Merzoian, Stephani Berra, Caitlin Plumlee-Jr Member

Board Members Absent: Ash Morales, Ben Satko

Public in Attendance: Madeline Black, Cathy Cassidy, Darian Martinez, Todd Mathenia

III. Birthday Acknowledgements

A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

Ms. Cassidy thanked Ms. Smith for the information she presented at the previous board meeting regarding hiring a CPA.

Ms. Plumlee presented a thank you card to the Board and announced that it was her last meeting as she is leaving for college.

Mr. Martinez requested that the Board would consider purchasing the following items for backstage:

1. USB Speaker for the make up room.
2. Sound-proof curtain to be installed between the stage and the make up room.
3. Ceiling fans in the green room.
4. A surge protected power strip for the green room.

V. Minutes and Financials (Consent Calendar)

Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters

- A. July 8, 2024 Board Meeting Minutes
- B. July 11, 2024 Board Virtual Vote Minutes
- C. Financial Report - Kate Smith (Treasurer)

Motion to approve the consent calendar as presented.

Motion: Kelly

Second: Redford

Motion passed unanimously.

VI. Director Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Misery-Todd Mathenia
 1. Misery -Todd Mathenia

Mr. Mathenia reported on the Misery production.

- B. Jack and the 3 Sillies-Todd Mathenia

Mr. Mathenia reported on the Jack and the 3 Sillies production.

C. Ms. Scrooge-Melanie Tyler

Ms. Tyler reported on the Ms. Scrooge production.

VII. New Business

A. Plumbing Repairs

1. Mr. Merzoian reported that the plumber Joey Silva came out to assess the plumbing issues. We are waiting for a detailed quote for the estimated \$17,000 in repairs that are needed.

B. CPA Update

1. Ms. Smith reported that we have hired the new CPA and that all of the financials for this month were provided from the new CPA.

C. Vagrancy Issues

1. Ms. Chappell reported on the dangers of fentanyl and the necessity to take precautions when picking up trash and belongings that the transients leave behind.
2. Ms. Redford asked that the Barn purchase grabbers, a separate trash can and gloves.
3. Mr. Merzoian will be capping off the exterior faucets to keep the transients from using them for bathing.

D. Firework Booth Update

1. Ms. Smith reported that the approximate profit from the booth before taxes is \$13,000.00.

E. Sterling Volunteers

1. Ms. Smith reported that she signed the Barn up for the background check program and after the next election all board members and Youth Program volunteers will be required to do the background checks.

F. Elections

1. The board discussed the upcoming elections.
2. Ms. Black suggested that the new Board should be introduced at the Hossscar Ceremony each year.

**I. Board Discussion/Comments and/or Consent Calendar Discussion
(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the**

next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)

Ms. Kelly informed the board that she met with 3 different roofing companies and will be presenting quotes at the next Board meeting.

Ms. Kelly presented a \$10,000.00 donation to the Barn theater to help pay for the plumbing expenses.

Mr. Merzoian is planning on holding auditions at the end of October for Fearless Dick.

Ms. Cassidy asked why we did not address the questions she sent in. Ms. Smith let her know that the Board never received an email from her.

VIII. Upcoming Meetings

- A. Executive Board Meeting
- B. Board Meeting-August 12, 2024, 6:30PM

IX. Upcoming Events

- A. Discussion and possible action regarding space rentals from the calendar.
 - 1. Buzzard Fest-October 5, 2024
 - 2. Night of Improv-October 12, 2024
 - a) Mr. Hernandez reported that they have expanded their list of participants and finalized the games.
 - 3. Haunted House/Scrooge Fundraiser-October 18 & 19, 2024
 - 4. Chris wineland Fundraiser-August 31, 2024

X. Adjournment-7:29PM