



**The Barn Theater**

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Board Of Directors Meeting Agenda

**April 15, 2024**

**Notice to the Public:**

**All regular Board Meetings are open to the public with exception to confidential closed sessions.**

**Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at [barntheatermedia@gmail.com](mailto:barntheatermedia@gmail.com).**

**Public Comments:**

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

**In Person:** Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

**Mail and Email:** Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at [barntheatermedia@gmail.com](mailto:barntheatermedia@gmail.com) before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

***As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.***

**I. Call to Order-**

**II. Roll Call**

**Please sign in and sign out if you leave early.**

**III. Birthday Acknowledgements**

- A. Presented by Cindy Kelly

**IV. Public Comment**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

**V. Minutes and Financials (Consent Calendar)**

**Items on the consent calendar are to be reviewed prior to the meeting. All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters**

- A. February 11, 2024 Executive Board Meeting Minutes
  - a) No Action from previous meeting.
- B. March 2, 2024 Executive Board Meeting Minutes
  - a) No Action from previous meeting.
- C. Financial Report - Kate Smith (Treasurer)
- D. March 11, 2024 Board Meeting Minutes

**VI. New Business**

- A. Sponsors
  - 1. Cindy Kelly
- B. Financial Access
  - 1. Account Signers
  - 2. Card Holders
    - a) Kate Smith

C. Firework C-Train Rental

1. Allied-\$782.23
2. Shropshire-\$500
3. Make Reservation for delivery of C-Train Sat 6/22-Mon 6/24. Whatever date and time we can during that time frame.
4. Fireworks will be delivered on either Tuesday 6/25 or Wednesday 6/26. Date and time to be confirmed.
  - a) Need Motion for C-Train Rental.

**VII. Committee/Operations Reports**

**(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)**

- A. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)
- B. Reservations/Events-Kristin Redford
- C. Youth Program Committee-Kristin Redford
- D. JTF Committee-Rachele Alcantar
- E. HOSSCAR Committee-Melanie Tyler
- F. Box Office-Vikki Cervantes
- G. Publicity-Kate Smith
- H. Outdoor Maintenance-Bob Merzoian
- I. Financial Committee-
- J. Play Reading Committee-Barb Black/Ben Satko

**VIII. Director Reports**

**(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)**

- A. Wonka-Kate Smith
- B. Misery-Todd Mathenia
  1. Auditions: April 29, 30 and May 1
- C. Vagina Monologues-Kate Smith

**I. Unfinished Business**

**(Discussion and possible action regarding any previously discussed items that have not been resolved. Items will remain on the Unfinished Business list until resolved.)**

- A. Solar Lights for Outdoor Stage
- B. Tree Trimming
- C. Tule Town Book and Anniversary DVD
- D. Quickbooks Renewal
- E. Articles of Incorporation
- F. Burton Donation (Moved from previous meeting)

- a. Kate Smith
    - i. Amount of donation to Burton from the event they held at the theater on 3/1/24)
- G. Q&A Fundraiser Proposal
  - a. Kate Smith
    - i. Date
- H. Improvement Ideas Update
  - a. Barbra Black
- I. Stage Lighting
  - a. Quotes
- J. Plumbing Repairs
  - a. Need Quote
- K. Kitchen Equipment
  - a. Remove Broken Freezer
- L. Sprinkler Repairs
  - a. Need Quote

**II. Board Discussion/Comments and/or Consent Calendar Discussion**  
**(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary. Consent Calendar items moved to this section are up for discussion and will be put back on the next agenda for final vote.)**

### **IX. Upcoming Meetings**

- A. Financial Committee Meeting-
- B. Play Reading Committee Meeting-
- C. Youth Theater Program Committee Meeting-
- D. JTF Committee Meeting-
- E. HOSSCAR Committee Meeting- Will be scheduled after Scrooge closes, unless an issue arises.
- F. Executive Board Meeting-May 6, 2024, 6:30PM
- G. Board Meeting-May 13, 2024, 6:30PM

### **X. Upcoming Events**

- A. Discussion and possible action regarding space rentals from the calendar.

### **XI. Adjournment**