



The Barn Theater

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Board Of Directors Meeting Agenda

March 11, 2024

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-

II. Roll Call

Please sign in and sign out if you leave early.

III. Birthday Acknowledgements

- A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

V. Minutes and Financials

- A. February 11, 2024 Executive Board Meeting Minutes
 - 1. Discussion and possible action of the minutes.
- B. February 12, 2024 Board Meeting Minutes
 - 1. Discussion and possible action of the minutes.
- C. March 2, 2024 Executive Board Meeting Minutes
 - 1. Discussion and possible action of the minutes.
- D. Financial Report - Kate Smith (Treasurer)
 - 1. Discussion and possible action of the financials.

VI. New Business

- A. Board Team Building Dinner
 - 1. Kate Smith
- B. Play Reading Committee
 - 1. Discussion and possible action regarding the 2025 Play Submissions.
- C. Ticket Prices
 - 1. Board previously decided that straight plays are priced lower. (Adult \$10)
 - 2. We have been selling and advertising at a higher price for the last several plays without Board approval.

3. There have been complaints about the pricing at the Box Office.
 4. Lindsay offers a \$5 discount for all tickets purchased online. Adult tickets online for all of their shows are \$10.
 5. Our community is generally a lower income area than Visalia/Tulare.
 6. More patrons at lower cost earns us more profits.
 - a) 3 seats at \$15=\$45
 - b) 6 seats at \$10=\$60 plus increased concessions sales.
- D. Q&A Fundraiser Proposal
1. Kate Smith
- E. Concession Supplies
1. Kate Smith
 2. Appointing someone to be in charge of keeping track of inventory and purchasing supplies.
- F. Improvement Ideas
1. Barbra Black
- G. Costume Loft
1. Denise Everhart
- H. Stage Lighting
1. Ash Morales/Denise Everhart
 - a) Electricity Issues
 - b) Second Opinion?
 - c) Storage
- I. Burton Donation
1. Kate Smith

VII. Committee/Operations Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)
- B. Kitchen and Events-Denise Everhart
- C. Reservations-Kristin Redford
- D. Youth Program Committee-Discussion and Possible Action
 1. Kristin Redford
- E. HOSSCAR Committee
- F. Box Office-Vikki Cervantes
- G. Publicity-Kate Smith
- H. Outdoor Maintenance-Bob Merzoian
 1. Denise Everhart assigned to get a quote for sprinkler repairs.
- I. Building and Equipment Repair and Maintenance

1. Roof Repairs
2. AC/Heating Repairs
3. Plumbing Repairs
4. Kitchen Equipment
 - a) Denise Everhart assigned to get quotes for replacement fridge/ice maker/removing broken freezer.
5. Technical Equipment

VIII. Director Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Wonka-Kate Smith

I. Unfinished Business

(Discussion and possible action regarding any previously discussed items that have not been resolved. Items will remain on the Unfinished Business list until resolved.)

- A. Firework Fundraiser
 - a. Site plan for Barn location has been submitted to the City.
 - b. Kristin and Melanie are working on it together.
- B. Solar Lights for Outdoor Stage.
- C. Tree Trimming
- D. Tule Town Book and Anniversary DVD
- E. Quickbooks Renewal
- F. Articles of Incorporation

II. Board Discussion/Comments

(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

IX. Upcoming Meetings

- A. Financial Committee Meeting-
- B. Play Reading Committee Meeting-
- C. Youth Theater Program Committee Meeting-
- D. JTF Committee Meeting-
- E. HOSSCAR Committee Meeting-
- F. Board Meeting-April 8, 6:30PM
 1. Wonka Tech Week

X. Upcoming Events

- A. Discussion and possible action regarding space rentals from the calendar.
 - 1. Saturday, March 16, 2024-Wonka Concert
 - 2. Friday, April 5, 2024-Caitlin Plumlee Performance
 - 3. Saturday, April 6, 2024-Special Needs Prom

XI. Adjournment