



The Barn Theater

42 S Plano

Porterville CA 93257

(559) 310-7046

www.portervillebarntheater.com

barntheatermedia@gmail.com

Board Of Directors Meeting Agenda

January 8, 2023

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-2023 President

II. Roll Call-Recording Secretary

III. Executive Board Meeting, December 16, 2023

A. Review Minutes

IV. Election of Executive Board

A. Announce Election Results

B. Executive Board Accept Positions and Begin New Roles for 2024

- 1. President-**
- 2. Vice President-**
- 3. Treasurer-**
- 4. Recording Secretary-**
- 5. Corresponding Secretary-**

V. Call to Order-2024 President

VI. Birthday Acknowledgements

A. Presented by Cindy Kelly

VII. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

VIII. Minutes and Financials

A. December 4, 2023 Board Meeting Minutes

B. October 9, 2023 Board Meeting Minutes-Revision

- 1. Discussion regarding implementing signing of the minutes by the President prior to posting for the public.**

C. Financial Report - Kate Smith (Treasurer)

- 1. Discussion and possible action of the minutes and financials.**

IX. New Business

- A. Discussion and Possible Action Regarding Willy Wonka Partnerships with Staffords Chocolates and First Fruits Produce and Confections.
1. Presentation from Ashley Freeborn of First Fruits Produce and Confections.
 2. Staffords
 - a) We will buy their chocolate bars for \$2.50 out of Wonka funds and sell them for \$5. A golden ticket will be found at every performance and the winner will receive a chocolate basket that Staffords is donating and a tour of the chocolate factory with Wonka and 2 Oompa Loompas. This would be a fundraiser for Wonka and the proceeds would be attributed to production costs.
 - b) Staffords proposes that they buy a group of Wonka tickets and then give them out for free at Staffords with a qualifying purchase. He's asking that we help advertise this and provide printed tickets. Board needs to vote and decide on the price of each ticket he buys.
 - (1) Recommendation of the Group Rate of: \$5.00 per ticket.
 - (2) This would essentially be advertising for us from Staffords and encourage more seats to be filled.
- B. Discussion and Possible Action Regarding the Barn Theater Rules, Regulations and Procedures for all Directors and Participants.
1. Final Revised Draft
- C. Review and Discuss Board Member Duties and Expectations.
- D. Appointment of the 2024 Hossscar Committee Members
1. Note: At least one member of the committee cannot be directly affiliated with any of the 2024 Season Shows that are eligible for Hossscar Awards. (Board should discuss if a Mentor Director would be allowed as they are not eligible for awards. They are just advising the production team.)
 - a) Change at Last
 - (1) Bob Merzoian/Vince Black
 - b) Willy Wonka
 - (1) Kate Smith/Melanie Tyler
 - c) Misery
 - (1) Todd Mathenia/Denise Everhart

- d) Ms. Scrooge
 - (1) Melanie Tyler/Barbra Black
 - 2. Minimum of two members is required.
 - 3. Committee members are not required to be Board members but it is advisable to have at least one Board member on the committee.
- E. Youth Program Committee-Discussion and Possible Action
 - 1. Workshop Review
 - 2. Meeting Minutes Report
 - 3. 2024 Season Goals
- F. Play Reading Committee
 - 1. Report on December 29, 2023 Meeting
 - 2. Discussion and possible action regarding the 2025 Play Submissions.
- G. Discussion and Possible Action Regarding Fundraising Proposal from Rachele Alcantar-Serna and Jose Serna.
 - 1. Review of the trial taco sale from 12/17/23.
 - 2. Discuss where the Board would like to apply the profits.

X. Unfinished Business

(Discussion and possible action regarding any previously discussed items that have not been resolved. Items will remain on the Unfinished Business list until resolved.)

- A. Firework Fundraiser
 - a. Phantom Fireworks will let us know when the applications for the City lottery are open.
 - b. Big Brand is our backup location if we are not successful in the City lottery.
- B. Solar Lights for Outdoor Stage.
- C. Tree Trimming
- D. Tule Town Book and Anniversary DVD
- E. Quickbooks Renewal
- F. Articles of Incorporation

XI. Committee/Operations Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)
- B. Kitchen and Events-Denise Everhart
- C. Reservations-Kristin Redford
- D. Box Office-Vikki Cervantes

- E. Publicity-Kate Smith
- F. Outdoor Maintenance-Bob Merzoian
- G. Building and Equipment Repair and Maintenance
 - 1. Roof Repairs
 - 2. AC/Heating Repairs
 - a) Heater in the house is not working.
 - 3. Plumbing Repairs
 - 4. Kitchen Equipment
 - 5. Technical Equipment

XII. Director Reports

(Please keep all reports to a maximum of 5 Minutes. Items reviewed in reports are up for discussion and possible action.)

- A. Elf the Musical-Denise Everhart
- B. Change at Last-Bob Merzoian
- C. Willy Wonka-Kate Smith and Melanie Tyler

I. Board Discussion/Comments

(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

XIII. Upcoming Meetings

- A. Financial Committee Meeting-
- B. Play Reading Committee Meeting- December 29, 2023
- C. Youth Theater Program Committee Meeting-
- D. Board Meeting, February 12, 2024, 6:30PM

XIV. Upcoming Events

- A. Discussion and possible action regarding space rentals from the calendar.

XV. Adjournment