



The Barn Theater

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Board Of Directors Meeting Minutes

April 10, 2023

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-President-6:34PM

II. Roll Call-Recording Secretary

Executive Board Present:

Denise Everhart-President

Kate Smith-Treasurer

Ambree Bough-Corresponding Secretary

Melanie Tyler-Recording Secretary

Members Present:

Barbra Black

Rachele Alcantar

Daniella Lovato (Arrived at 6:40PM)

Bob Merzoian

Ash Morales

Kristin Redford

Robert Styles

Jr Board Members (Non Voting)

Benjamin Satko

Others in Attendance:

Jose Serna, Mads Black, Susan Clements, Todd Mathenia

III. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

None

IV. Minutes and Financials

A. March 13, 2023 Board Meeting Minutes

B. Financial Report - Kate Smith (Treasurer)

1. Discussion and possible action of the minutes and financials.

a) Reported that event rentals are donations and represented as such on the financial reports.

Motion to accept the Minutes and Financials as presented.

Motion: Bob Metzoiian

Second: Rachele Alcantar

Motion passed unanimously.

V. Unfinished Business

A. Point of Sale

1. Ash Morales research.
 - a) Stated he found that they are around \$800 a piece
2. Kate Smith research.
3. Need to set up a new account as a previous Board Member has access to square and is administrator.
4. Need to get Point of Sale connected to reservations

No Action

B. Printer Purchase

1. On Amazon Wish List
2. Kate stated we need to update the wishlist.

No Action

C. AC/Heater Repairs

1. Review the repairs needed and discuss pricing
 - a) Denise stated that we need another AC unit, booth is not completed

No Action

D. Kitty Issues

1. Kristin Redford reported that all cats have been captured, neutered/spayed and released or rehomed.
2. Cat fund has been depleted and will need to be replenished to address future cat issues.

No Action

E. Dumpster rental

1. Discuss pricing for the rental, schedule date.

- a) Clean-up scheduled for May 8 , 2023

No Action

VI. New Business

A. Downtown Porterville Association

- 1. Requesting collaboration with the Barn Theater for an event to be held downtown.
 - a) To get permits for events downtown, a non profit status is needed.
 - b) Discussion of possibility of teaming up with downtown businesses to host downtown events.

No Action

B. Fireworks Booth - June 28-July 4

- 1. Premises to store the fireworks needed.
 - a) Possibilities: Kate's church in Springville or the Barn Theater
- 2. How will we store the fireworks-C-Train or UHaul.
 - a) Barb will call UHaul
 - (1) \$19.99 or \$29.99 per day per online search
- 3. Complete and file permits.
 - a) Melanie completing the permits and application.
- 4. Volunteers
 - a) Bobby will do a sign up list.

No Action

C. Communication - Review new ways of communication as opposed to text messaging.

- 1. **Google Chat**
- 2. **Microsoft Teams**
- 3. **Slack App**
- 4. Voting outside of Board meetings
- 5. Time Frame for message voting
- 6. Separate group for voting only.
- 7. Reactions in group texts
 - a) Review and go over at next meeting

No Action

D. Event Committee

1. Discussion and possible action regarding the creation of an event committee.
 - a) Daniella and Denise will work on a form.
 - b) Need to address security needs in new form and future reservations.
 - c) Table Cloth charge-\$10 a piece

No Action

E. New Roof Leaks during recent storms.

1. Discussion and possible actions regarding roof repairs.
 - a) Alvino will be making repairs.
 - b) No prices as of yet. Waiting for a complete assessment.

No Action

F. Barn Theater Rules, Regulations and Procedures for all Directors and Participants.

1. Draft to review.
 - a) Review the draft and discuss at next meeting.

No Action

G. Summer Workshops

1. Scheduled Date: Saturday July 15, 2023

Motion to hold a summer workshop fundraiser on Saturday, July 15, 2023.

Motion: Bob Merzoian

Second: Barbra Black

Motion passed unanimously

H. Program Charge

1. Little Mermaid Jr Program charge of \$347.68 that was not paid for.
 - a) Discussion and possible action to pay the charge out of Jr. Company funds.

Motion to move funds from the Jr Company account to cover the \$347.68 unpaid program charge from Little Mermaid.

Motion: Melanie Tyler

Second: Ambree Bough

Motion passed unanimously

VII. Committee/Operations Reports

(Please keep all reports to a maximum of 5 Minutes)

A. Play Reading Committee Barbra Black & Benjamin Satko

1. Discussion and possible action regarding the next season.

- a) February 2-18 2024, Change at Last, Director: Bob Merzoian
- b) March-Burton
- c) April 12-28 2024, Willy Wonka, Director: Kate Smith
 - (1) Approx cost for rights/royalties-\$5500
- d) June 21-23 2024, Vagina Monologues, Director: Denise Everhart, Original Cast Reprisal (Fundraiser-Lobby)
- e) July 19-August 4 2024, Misery, Director: Denise Everhart/Co Director: Todd Mathenia
- f) October-Buzzard Fest
- g) November 8-24 2024, Rudolph the Red Nosed Reindeer, Director: Denise Everhart
 - (1) Approx cost for rights/royalties-\$5500

Motion to accept the proposed 2024 season as presented.

Motion: Denise Everhart

Second: Kristin Redford

Motion passed unanimously

B. Financial Committee-Not Active as of yet.

- 1. Volunteers for this committee were Directors Smith, Bough, Black, Hickinbotham, Tyler, Morales. Mads Black
- 2. Meeting scheduled: Friday, May 12, 2023, 6:30PM

C. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)

D. Kitchen-Denise Everhart

- 1. Jorgensens scheduled for hood and fire extinguishers, \$350

E. Reservations-Kristin Redford

1. Dates for Anne needed to be changed due to COVID complications. Reservations switched successfully.
- F. Box Office-Vikki Cervantes
- G. Publicity-Kate Smith
 1. Over 1,000 FB Followers/1500 Insta Followers
 2. Reviews are coming in from QR code
- H. Outdoor Maintenance-Bob Merzoian
 1. Bod taking care of weeds.

VIII. Director Reports

- A. Anne of Green Gables, Kate Smith and Benjamin Satko
 1. The show is getting a lot of walk ins and good crowds. Terrific cast.
- B. Putnam County Spelling Bee, Denise Everhart and Bob Merzoian
 1. Cast list posted and read through beginning this week.

I. Executive Board Updates/Board Discussion/Comments

(Any updates from recent Executive Board meetings and/or comments from Executive Board members and general members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

Bob would like to reach out to Terry Winkler regarding his original show, Tule Town, which is about Porterville in the 80's. Bob is thinking it would be good to do a reader's theater. He will get more information and will let the Board know when he has more information.

IX. Upcoming Meetings

- A. Financial Committee Meeting-Friday, May 12, 2023, 6:30PM
- B. Play Reading Committee Meeting-TBD
- C. Youth Theater Program Committee Meeting, May 6, 2023, 10AM
- D. Board Meeting, May 8, 2023, 6:30PM

X. Upcoming Events

- A. Anne of Green Gables April 14, 15, and 16 Performance
 1. Anne Set Strike April 16 after performance.
- B. Sunday, April 23, 2023 - Disneyland Workshop
 1. 8:30AM Arrival, 9:15AM Meet with event coordinator-Stage 12, Event time 10AM.

2. Workshop Rehearsals: Tuesday April 11th, and Tuesday April 18th
at 6PM-8PM-Lobby
 3. Leader: Jason Porter
 4. Workshop Chaperones:
 5. Board Members Attending: Melanie Tyler, Kate Smith, Ambree
Bough, Denise Everhart, Barbra Black
- C. Sunday May 28, 2023-Jazmin Garcia Rental
1. Noon-3PM
 2. Clean up and Set up

XI. Adjournment-8:32PM