



**The Barn Theater**

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Board Of Directors Meeting Agenda

**September 11, 2023**

**Notice to the Public:**

**All regular Board Meetings are open to the public with exception to confidential closed sessions.**

**Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at [barntheatermedia@gmail.com](mailto:barntheatermedia@gmail.com).**

**Public Comments:**

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

**In Person:** Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

**Mail and Email:** Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at [barntheatermedia@gmail.com](mailto:barntheatermedia@gmail.com) before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

***As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.***

**I. Call to Order-President**

**II. Roll Call-Recording Secretary**

**III. Birthday Acknowledgements**

- A. Presented by Cindy Kelly

**IV. Public Comment**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

**V. Minutes and Financials**

- A. August 14, 2023 Board Meeting Minutes  
B. Financial Report - Kate Smith (Treasurer)  
1. Discussion and possible action of the minutes and financials.

**VI. New Business**

- A. Discussion and Possible Action Regarding Robert's Rules of Order  
1. Committees  
B. Discussion and Possible Action Regarding Proposed Mission and Vision Statements.  
1. Vision Statement: To bring joy to our community; joy through the power of art.  
2. Mission Statement: Our mission is to provide enrichment and understanding of live theater by cultivating a safe, respectful, inclusive, and supportive environment for persons in our surrounding community. Our goal is to encourage and foster a love of theater and performing arts for all that participate, and to help "Keep Live Theater Alive in Porterville".  
a) These are needed for Grant Applications.  
b) Appropriate to give a clear picture of what our Board strives to accomplish.  
C. Discussion and Possible Action Regarding the 2024 Winter Show

1. Review Submissions
- D. Discussion and Possible Action Regarding the Fall Workshop
  1. Proposed Date: Saturday, November 25, 2023
- E. Discussion and Possible Action Regarding the Kitchen Freezer
  1. Freezer is broken.
  2. Fridge and Ice Maker Quotes
- F. Special Friends Day
  1. Implementing Special Friends Day into each production run on a matinee performance. (This is something the Barn previously offered.)
  2. Special Needs and/or Elderly free with caregiver ticket at \$5
  3. Would need to be advertised so that patrons are aware and can plan their attendance accordingly.
- G. Discussion and Possible Action Regarding the Season Tickets and Sponsorships
  1. Season Ticket Pricing
    - a) What does it include
  2. Business Sponsorships
    - a) What does it include
    - b) Sample of Elf proposal
- H. Discussion and Possible Action Regarding Monache High School Choir Sponsorship
  1. Angel Lopez Submitted: Review the options.
- I. Caitlin Plumlee
  1. Presenting Sr. Project to the Board

## **VII. Unfinished Business**

**(Discuss and possible action *if* there are any updates)**

- A. Barn Theater Rules, Regulations and Procedures for all Directors and Participants.**
  1. Review the suggested changes and comments.
  2. *Final Revision will be presented at the October Board Meeting for vote.*
- B. Band App for Communication**
  1. Vote to use as primary source of communication.
- C. Printer Purchase
- D. AC/Heater Repair
- E. Roof Repairs
- F. Elections**
  1. Review Deadlines and Voting Process

- G. 2025 Season Play Submissions
  - 1. Deadlines for submissions -October 15, 2023
  - 2. *Update at November Board Meeting*

**VIII. Committee/Operations Reports**

**(Please keep all reports to a maximum of 5 Minutes)**

- A. Financial Committee-Meeting Report from Friday June 4, 2023
- B. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)
- C. Youth Program Committee
- D. Kitchen-Denise Everhart
- E. Reservations-Kristin Redford
- F. Box Office-Vikki Cervantes
- G. Publicity-Kate Smith
- H. Outdoor Maintenance-Bob Merzoian

**IX. Director Reports**

- A. Elf the Musical-Denise Everhart
- B. Terry Winkler Play Update by Bob Merzoian

**I. Board Discussion/Comments**

(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

**X. Upcoming Meetings**

- A. Financial Committee Meeting-
- B. Play Reading Committee Meeting-
- C. Youth Theater Program Committee Meeting-
- D. Board Meeting,October 9, 2023, 6:30PM

**XI. Upcoming Events**

- A. Jesika Bowker Event-September 16, 2023
- B. Terry Winkler Play-September 22 and 23, 2023
- C. Buzzard Fest-October 7, 2023
- D. Zombies-October 13, 14, 15, 20, 21 and 22, 2023
- E. 2025 Play Submission Deadline-October 15, 2023

**XII. Adjournment**