



The Barn Theater

42 S Plano

Porterville CA 93257

(559) 310-7046

www.portervillebarntheater.com

barntheatermedia@gmail.com

Board Of Directors Meeting Agenda

August 14, 2023

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-President

II. Roll Call-Recording Secretary

III. Birthday Acknowledgements

- A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

V. Minutes and Financials

- A. July 10, 2023 Board Meeting Minutes
B. Financial Report - Kate Smith (Treasurer)
1. Discussion and possible action of the minutes and financials.

VI. Executive Board Meeting-Tuesday, 8/8/23

- A. Discussion and Possible Action
a. 2024 Rudolph the Musical
i. Musical Rehearsal tracks are not available.
ii. The Executive Board reviewed all of the options that have been presented by the play reading committee and the reasonings behind every choice.
iii. The Executive Board proposes that Rudolph the Musical is replaced with Rudolph Jr. Directed by Denise Everhart.
iv. The Executive Board proposes that an Adult/Youth version of A Christmas Carol is added to the season for one weekend in December. Co Directed by Charles Hickenbotham and Melanie Tyler.
b. Guidelines for youth program
i. The Executive Board is submitting rules and guidelines for youth program to be operated under the umbrella of the Barn Theater.

- ii. These guidelines will be a “working” document that can be amended with Board Approval if needed as the program is developed by the leadership team.
- iii. The leadership team will be tasked with creating their program and ensuring that it follows the guidelines that are set by the Board.

VII. New Business

- A. Summer Workshop
 1. Review the workshop and what worked and what could be improved.
 2. Schedule one for Winter Break?
- B. Youth Program Leadership Submissions
 1. Kristin Redford
 2. Denise Everhart
 3. Maria Mancebo
 4. Rachele Alcantar Serna
 5. Stephani Berra
 6. Jennifer Cannella
- C. Point of Sale
- D. Kitchen Freezer
 1. Freezer is broken.
 2. Proposal to research selling the freezer and fridge and purchase an icemaker and restaurant quality fridge.
- E. Frost Fest Fundraiser
 1. Start planning for this fundraiser.
- F. Bunco Group
 1. Review how the first monthly game went.
- G. Elections
 1. Board Members Up for Election
 - a) Kate Smith
 - b) Ambree Bough
 - c) Cindy Kelly
 - d) Kristin Redford
 - e) Rachele Alcantar Serna
 2. Board Members Stepping Down
 - a) Daniella Lovato
 - b) Bobby Styles
 3. Submitted Nominees
 - a) Stephani Berra

- b) Jennifer Cannella
 - c) Maria Mancebo
 - d) Benjamin Satko
 - e) Caitlin Plumlee (Jr Member)
 - 4. Review Deadlines and Voting Process
 - a) Nominations Due: August 31, 2023
- H. 2025 Season Play Submissions
 - 1. Deadlines for submissions
 - 2. Committee Meetings
- I. Terry Winkler Play Update by Bob Merzoian

VIII. Unfinished Business

(Discuss and possible action if any updates)

- A. Barn Theater Rules, Regulations and Procedures for all Directors and Participants.
- B. Band App for Communication
- C. Printer Purchase
- D. AC/Heater Repair
- E. Roof Repairs

IX. Committee/Operations Reports

(Please keep all reports to a maximum of 5 Minutes)

- A. Financial Committee-Meeting Report from Friday June 4, 2023
- B. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)
- C. Kitchen-Denise Everhart
- D. Reservations-Kristin Redford
- E. Box Office-Vikki Cervantes
- F. Publicity-Kate Smith
- G. Outdoor Maintenance-Bob Merzoian

X. Director Reports

- A. Putnam County Spelling Bee, Denise Everhart and Bob Merzoian

I. Board Discussion/Comments

(Any updates or comments from members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

XI. Upcoming Meetings

- A. Financial Committee Meeting-

- B. Play Reading Committee Meeting-
- C. Youth Theater Program Committee Meeting-
- D. Board Meeting, September 11, 2023, 6:30PM

XII. Upcoming Events

- A. Willy Wonka Drive Through Dinner Fundraiser-August 19, 2023-4-8PM
- B. Baby Shower-August 19, 2023-Time?
- C. Elf Auditions:-August 20, 2PM & 21, 6PM
- D. Jesika Bowker Event-September 16, 2023-Time?

XIII. Adjournment