



The Barn Theater

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Board Of Directors Meeting Agenda

May 8, 2023

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-President

II. Roll Call-Recording Secretary

III. Birthday Acknowledgements

- A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

V. Minutes and Financials

- A. April 10, 2023 Board Meeting Minutes
B. May 6, 2023 Special Meeting Minutes
C. Financial Report - Kate Smith (Treasurer)
 1. Discussion and possible action of the minutes and financials.

VI. New Business

- A. Wesley Cox Scholarship
B. Youth Program
 1. Report on Disneyland
 2. Next Meeting: Sunday June 4, 2023 @ 2PM
 3. Report and discussion of the May 6th Meeting.
C. Fireworks Booth - June 28-July 4
 1. Fireworks will be stored at Lighthouse Church
 2. Need to rent a UHaul
 3. Permits and Applications have been completed
 4. Volunteers
 5. Distribution of Profits
D. Communication - Discussion and possible action regarding new ways of communication presented at the last meeting.
 1. **Google Chat**
 2. **Microsoft Teams**

- 3. **Slack App**
- 4. **Kate recommended an ap**
 - a) Discussion and possible action regarding Board communication.
- E. Barn Theater Rules, Regulations and Procedures for all Directors and Participants.
 - 1. Discussion and possible action regarding draft provided at the last meeting.
- F. Summer Workshop Fundraiser
 - 1. July 15, 2023
 - 2. Workshop Classes
 - 3. Pricing.
 - 4. Volunteers.
 - a) Discussion and possible action regarding summer youth workshops.

VII. Unfinished Business

- A. Point of Sale
 - a) Discussion and possible action regarding point of sale purchase.
- B. Printer Purchase
- C. AC/Heater Repairs
- D. Roof Repairs
- E. Kitty Issues
 - 1. Susan Clements donated \$10 for the fund.
 - 2. Discussion if news to report
- F. Dumpster rental
 - 1. Clean up Scheduled for May 8, 2023

VIII. Committee/Operations Reports

(Please keep all reports to a maximum of 5 Minutes)

- A. Play Reading Committee Barbra Black & Benjamin Satko
- B. Financial Committee-Meeting Scheduled Friday May 12, 2023 at 6:30PM
 - 1. Committee Members: Kate Smith, Ambree Bough, Barbra Black, Charles Hickinbotham, Melanie Tyler, Mads Black, Ash Morales, Denise Everhart.
- C. Youth Program Committee
 - 1. The following have expressed interest in the committee going forward: Ashley Chappell, Melanie Tyler, Ambree Bough, Barbra Black, Mads Black, Jennifer Cannella, Susan Clement, Robert

Phillips, Benjamin Satko, Charles Hickinbotham, Kristin Redford, Bob Merzoian, Rachele Alcantar, Kate Smith, Jessica Bowker, Maria Mancebo, Shannon Satko, and Denise Everhart

- D. Barn Media/Calendar Update-Ambree Bough (Corresponding Secretary)
- E. Kitchen-Denise Everhart
- F. Reservations-Kristin Redford
- G. Box Office-Vikki Cervantes
- H. Publicity-Kate Smith
- I. Outdoor Maintenance-Bob Merzoian

IX. Director Reports

- A. Putnam County Spelling Bee, Denise Everhart and Bob Merzoian

I. Executive Board Updates/Board Discussion/Comments

(Any updates from recent Executive Board meetings and/or comments from Executive Board members and general members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

X. Upcoming Meetings

- A. Financial Committee Meeting-Friday, May 12, 2023, 6:30PM
- B. Play Reading Committee Meeting-TBD
- C. Youth Theater Program Committee Meeting, Sunday June 4, 2023
- D. Board Meeting, June 12, 2023, 6:30PM

XI. Upcoming Events

- A. Sunday, May 28, 2023, Noon-3PM-Jazmin Garcia Rental
 - 1. Volunteers needed?
- B. Saturday, June 3, 2023-Estela Hernandez Event
 - 1. Times?
 - 2. Volunteers needed?
- C. Sunday June 4, 2023, 6PM-10PM-Jessica Bowker Event
 - 1. Volunteers needed?
- D. Spelling Bee Opens June 9, 2023
 - 1. Gala Volunteers
 - 2. Food Items Needed
- E. Firework Booth-June 28-July 4
- F. Summer Workshop-Saturday, July 15, 2023

XII. Closed Session-All Non Board Members will be excused.

XIII. Adjournment