



**The Barn Theater**

42 S Plano

Porterville CA 93257

(559) 310-7046

[www.portervillebarntheater.com](http://www.portervillebarntheater.com)

barntheatermedia@gmail.com

Board Of Directors Meeting Minutes

**March 13, 2023**

**I. Call to Order-President**

**Meeting called to order at 6:38PM.**

**II. Roll Call**

**Executive Board Present:**

**Denise Everhart-President**

**Kate Smith-Treasurer**

**Ambree Bough-Corresponding Secretary**

**Melanie Tyler-Recording Secretary**

**Members Present:**

**Barbra Black**

**Cindy Kelly**

**Rachele Alcantar**

**Ashley Campbell**

**Daniella Lovato (Via Phone)**

**Charles Hickinbotham**

**Bob Merzoian**

**Ash Morales (Via Phone)**

**Kristin Redford**

**Robert Styles (Arrived at 6:55PM)**

**Jr Board Members (Non Voting)**

**Benjamin Satko-(Intermittent Attendance due to Rehearsal)**

**Caitlin Plumlee**

**Others in Attendance:**

**Jose Serna, Mads Black**

### **III. Birthday Acknowledgements**

A. Presented by Cindy Kelly

1. Kate Smith, Ambree Bough, Ash Morales, Vikki Cervantes

### **IV. Public Comment**

None

### **V. Minutes and Financials**

A. February 13, 2022 Board Meeting Minutes

Motion to approve the minutes with amendments to the roll call name corrections for Barbra Black and Ashley Campbell.

Motion: Kate Smith

Second: Ambree Bough

Motion passed unanimously.

B. Financial Reports-Treasurer

Motion to approve the financial reports as presented.

Motion: Barbra Black

Second: Ambree Bough

Motion passed unanimously.

Motion to accept the Minutes and Financials as presented.

Motion: Kate Smith

Second: Bob Merzoian

Ayes: All

Motion passed unanimously.

### **VI. Committee/Operations Reports**

**(Please keep all reports to a maximum of 5 Minutes)**

A. Play Reading Committee-Barb/Benjamin

1. Committee met on Friday, March 3rd. They went over the shows submitted and have a tentative plan. They intend to meet again

once more and then will submit a 2024 plan to the Board for approval.

2. Denise Everhart mentioned that the next season should be 4 shows plus a fundraiser.
3. Bob Merzoian has submitted a show that he has written.

No Action

### **VII. Rekeying**

- A. Jr Company keys have not been returned from Dr. Shaw.
- B. Appointment for lock change made for 9:00AM 3/14/23.
- C. Non Board Members whom receive keys:
  1. Ralph Bourne-Emergency Contact
  2. Sierra Exterminators
  3. Alvino Levario-Maintenance
  4. Katie Blevins-Emergency Contact

Motion to have the locks rekeyed and to charge the invoice to the Jr Company account.

Motion: Bob Merzoian

Second: Melanie Tyler

Motion passed unanimously.

### **VIII. Upcoming Meetings**

- A. March 20, 2023, 6:30PM BTJC Meeting
- B. Financial Committee Meeting-Tentatively April 22, 10AM
- C. April 10, 2021, 6:30 PM Board Meeting
- D. May 6, 2023, 10AM Youth Theater Program Committee Meeting

### **IX. Upcoming Events**

- A. Putnam County Spelling Bee Auditions-March 26 and 27th, 6-8PM
- B. Anne of Green Gables March 24, 25, 26, 31. April 1, 2, 7 and 8.
  1. Opening night gala-March 24th. We need a google doc sign up for appetizers and snacks.
- C. No upcoming event reservations.

### **X. Closed Session**

- A. The members of the public excused and closed session began at 7:15PM.

1. Closed session convened to go over Jr Company issues.
2. Closed session adjourned at 8:30PM

Motion to purchase Disney gift cards with the monies raised for individual youth from the drive through dinner fundraiser.

Motion: Ambree Bough

Second: Bob Merzoian

Motion passed unanimously.

### **XI. Executive Board Updates/Board Discussion/Comments**

(Any updates from recent Executive Board meetings and/or comments from Board members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

- A. Lease Agreement was signed on 3/13/23.
- B. We need to look at replacing the reservation phone and phone plan. Will be checking pricing and adding to the next agenda.
- C. Need to add a spot for someone to sign up for box office opening to the google docs.

### **XII. Adjournment**

Meeting was adjourned at 8:39PM