



The Barn Theater

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Board Of Directors Meeting Agenda

February 13, 2023

Notice to the Public:

All regular Board Meetings are open to the public with exception to confidential closed sessions.

Confidential sessions will be noted on the agenda prior to meetings. They will be held on the second Monday of every month at 6:30 PM unless otherwise noted on our website or social media platforms. We ask that you attend in person, however, if arrangements need to be made for virtual access, please contact the Board at barntheatermedia@gmail.com.

Public Comments:

Any person addressing the Barn Theater Board of Directors will be limited to a maximum of five (5) minutes. A total of 15 minutes will be allotted for the Public Comment period unless otherwise extended by the Board President, (Vice President in absence of President). If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing or sending one spokesperson to speak on behalf of the group. Public comments are limited to any item of interest to the public that is within the subject matter of the Barn Theater and that is not disparaging, slanderous or harmful to members of the Barn and our community.

In Person: Persons who wish to address the Board during public comment or regarding an item that is on the agenda may come to any regular Board Meeting. The Board meetings are held on the Second Monday of every month in the Barn Theater lobby at 6:30PM, Unless noted otherwise on the website or social media platforms.

Mail and Email: Members of the public may also submit public comment via U.S. mail at PO Box 108, Porterville CA 93258 or email at barntheatermedia@gmail.com before the meeting. The comments that are received via US mail or email before the meeting will be read in open session during the meeting, provided the comments meet the requirements for Public Comments as posted in the agenda.

As a Courtesy to those in attendance, all individuals are requested to place all cell phones and other electronic devices to silent mode.

I. Call to Order-President

II. Roll Call-Recording Secretary

III. Birthday Acknowledgements

- A. Presented by Cindy Kelly

IV. Public Comment

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of five (5) minutes. Please state your name for the record.

V. Minutes and Financials

- A. November 14, 2022 Board Meeting Minutes
B. Financials
 1. Little Mermaid Jr Financial Report
 2. Donations Made by the Barn Theater to JR Company
 3. Treasurer's Report
C. Discussion and Action regarding Minutes and Financials

VI. JR Company Report-Dr Mary Shaw

- A. Little Mermaid Jr
B. JTF
C. Disneyland
D. Fundraising

VII. Director Reports

- A. Harold & Maude-Bob Merzoian
B. Anne of Green Gables-Kate Smith
C. Hoscars-Denise Everhart

VIII. Committee/Operations Reports

(Please keep all reports to a maximum of 5 Minutes)

- A. Play Reading Committee-Barb/Benjamin

- B. Barn Media/Calendar Update-Kate/Melanie
- C. Kitchen-Denise
- D. Reservations-Kristin
- E. Box Office-Vikki
- F. Publicity-Kate
- G. Outdoor Maintenance-Bob

IX. Unfinished Business

- A. Point of Sale Purchase
- B. Printer Purchase
- C. AC/Heater Repairs
- D. Kitty proofing the theater
 - 1. Director Redford will look into possible spay and neuter options.
- E. Dumpster rental
- F. Financial Committee
 - 1. Volunteers from the last meeting for this committee were Directors Smith, Bough, Black, Hickinbotham and Tyler. Mads Black
 - 2. Discussion and possible action regarding these items.

X. New Business

- A. Executive Board Positions
 - 1. The Executive Board would like to move Ambree Bough to the position of Corresponding Secretary and Melanie Tyler to the role of Recording Secretary.
 - 2. Discussion and action regarding this change.
- B. Key Checkout Guidelines
 - 1. Discussion and possible action regarding new policy and check out contract.
- C. City of Porterville Contract Update
 - 1. Discussion
- D. Executive Board Chromebook
 - 1. A new chrome book has been donated to the Executive Board by an anonymous donor to allow for access to pertinent documents related to the Board and also to allow access for the possibility of virtual meetings when needed.
- E. Code of Ethics
 - 1. Proposed new code of ethics and guidelines that all adults that utilize the Barn Theater space will need to sign and follow. (Production Teams, Stage and Tech Crew, Jr Company Parents and Leadership, Volunteers and Board Members.)

2. Discussion and possible action.

XI. Closed Session

- A. The members of the public and non voting Board Members will now be dismissed. Voting Board members will remain.
- B. A Confidential issue will be discussed.
- C. Possible Action regarding the Closed Session Item.

XII. Executive Board Updates/Discussion/Comments

(Any updates from recent Executive Board meetings and/or comments from Executive Board members will be discussed at this time. These discussions are not up for vote at this current meeting, but may be added to the next agenda if necessary.)

XIII. Upcoming Meetings

- A. March 13, 2023, 6:30PM Board Meeting
- B. March 20, 2034, 6:30PM BTJC Meeting

XIV. Upcoming Events

- A. Movie Screening-Wild Boys-February 18, 2023, 7:30PM.
- B. Hoscars-February 24, 2023, 7:00PM.

XV. Adjournment